

From: [Jessica Reilly](#)
To: [2021 Annual Meeting Delegates as of 7/19/21](#)
Subject: 2021 USMS Virtual Annual Meeting
Date: Monday, July 19, 2021

Dear Delegate,

Thank you for agreeing to attend the 2021 U.S. Masters Swimming annual meeting, which will be held virtually via [Zoom](#). Whether you'll be representing your LMSC, as an automatic delegate or an at-large delegate, your willingness to serve and the input you offer are much appreciated.

Your 2021 Annual Meeting delegate status: XXXXXX

Below are important updates on the annual meeting schedule, timing of committee meetings that are an opportunity for those who are interested to watch committees in action, technology that'll be used, and training and orientation opportunities to ensure all delegates will be prepared to fully participate.

- **Committee Meetings**
 - We've asked standing committees without legislative responsibilities to schedule a substantive meeting in late July or August to provide an opportunity for those who are interested to watch committees in action. These meetings won't formally be part of the annual meeting, but information about them will be on the annual meeting page under [Committee Meetings schedule](#), and delegates or other interested members are invited to attend.
- **Annual Meeting Overview and Zoom Trainings**
 - Please plan to attend the upcoming webinars to learn more about how the annual meeting will run and gain experience and training on Zoom. It is highly recommended that delegates [sign up](#) for an account and use it to [log in](#) to Zoom.
 - **New Delegate Orientation:** Aug. 31, 8 p.m. Eastern time (links will be sent directly to new delegates)
 - **[Delegate orientation and USMS Town Hall:](#)** Aug. 31, 8:30 p.m. Eastern time
- **Annual Meeting Schedule**
 - Meetings of the House of Delegates will take place Sept. 24-26. The complete schedule of meetings held in conjunction with the annual meeting and sessions of the House of Delegates can be found on the [2021 annual meeting schedule page](#).
 - USMS will offer a virtual calendar through [Sched](#), which will allow our delegates and attendees to explore meetings and sessions, build their own schedule, register for meetings, learn about speakers, and discover who'll be attending sessions.
- **Updates and Documents**
 - It is recommended that everyone read the [Zoom Survival Guide for the Annual Meeting](#), which will provide you with an overview of what to expect and how to register for meetings, in addition to the sections of the pre-annual meeting packet, both of which are available on the [2021 USMS Annual Meeting page](#). Important information includes the schedule and Zoom registration links, national committee reports and meeting agendas, proposed amendments, and other important documents. *Please be sure to check back frequently to see if any sections have been updated.*

Although we can't meet in person this year, we're looking forward to our 2021 virtual annual meeting.

Please let me know if you have any questions,

Jessica

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